Constitution

H C R A
Harrow Civic Residents Association

1. The association shall be open to membership by all residents over the age of 18 years who reside in the following roads:
Frognal Avenue, Rosslyn Crescent & Woodlands Road

2. The association shall endeavour to preserve the residential nature of the area, to seek improvements, where viable and to oppose any planning applications or other activities which may, in its opinion be harmful to the character and amenities of the area.

3. The association shall levy an annual subscription to cover working expenses, e.g. printing and postage etc. and the amount of such subscriptions shall be agreed at the Annual General Meeting (AGM)

4. A general meeting shall take place annually (AGM) for the purpose of electing a committee, which will take effect no later than 7 days after the AGM. The AGM shall also approve the treasures report, and conduct any other business that may have been submitted by any member for the agenda, at least 7 days prior to the date of the AGM,

5. The association shall be administered by a working committee comprising of chair, (co-chair if possible/required), vice-chair, treasurers ("the officers") and where possible a representative from each road.
The committee shall meet at least once every two months, the chair having the power to call adhoc meetings when necessary, with 24 hours notice being given of all meetings a quorum shall consist of not less than 5 members and no vote or decision shall be taken unless such quorum is present. If however the lack of quorum members means a vote cannot be taken, notice shall be given for members to attend the next meeting, If they still fail to do so, a vote may be taken despite full quorum not being present. The committee is to draw up the agenda for AGM's and arrange for any speakers and/or visitors to attend.

6. The payments of any expenses involved in the work of the association shall require authorisation by the treasurer and one other committee member .

7. The treasurers annual report shall be agreed at the AGM and signed by the chair.

8. Information on the proceedings of the association shall be conveyed to all members by means of a newsletter and shall be distributed throughout the area at not less than 6 monthly intervals. If any association member becomes aware of a planning application or other activity likely to prejudice the nature and amenity of the area, it should be reported without delay to a committee member.

9. The constitution can be amended by the approval of 2/3 of the members present at an AGM and voting.